



Clifford Holroyde Specialist SEN College

Monitoring committee – Terms of Reference

The Governing Body hereby resolves to establish a committee of the governing body to be known as the Monitoring Committee. The purpose of this Committee is to ensure Governors hold leaders to account for the educational performance of the school and its pupils, and the performance management of staff.

The chair, members and secretary of the Monitoring Committee shall be members and shall be appointed by the Governing Body.

The secretary will circulate minutes of meetings of the Monitoring Committee to all members of the governing body.

The Headteacher will normally attend meetings of the Committee. The Governing Body shall determine how often the Committee shall meet.

Authority

The Monitoring Committee is authorised by the Governing Body to investigate any activity within its terms of reference, and to seek any information it requires from staff, who are requested to co-operate with the Committee in the conduct of its inquiries.

The Monitoring Committee is authorised to obtain professional advice if it considers this necessary.

Duties

The specific duties of the Monitoring Committee shall be to:

- Set the Strategic goals
- Monitor and review the effectiveness of School Leadership.
- Assess and review the School Development Plan as well as self-evaluation.
- Review the Ofsted action plan.
- Review Performance Management of school staff.
- Undertake Performance Management of Headteacher.
- Review effectiveness of Safeguarding in school.
- Monitor and review School Policies.
- Monitor and review the effectiveness of curriculum to ensure pupil outcomes improve.