

Clifford Holroyde – Local Offer

Our Commitment:

- To promote a positive learning environment that challenges, supports and celebrates every pupil's achievements through an inclusive academic and pastoral curriculum.
- To enable all pupils to become part of our school community irrespective of their individual needs.
- To recognise the value of each pupil and their potential to progress in all areas when individual needs are addressed.

1. How will I be involved in discussions about and planning for my child's education?

If your child has been allocated a place at Clifford Holroyde Specialist SEN College, parent(s) and carer(s) are invited to an admissions meeting with Kate Garrett DSL and the Parenting Liaison Officer, at this point you will be offered a tour of the school.

During your child's placement at Clifford Holroyde all parent(s)/ carer(s) are provided with weekly phone calls home to inform you of your child's academic and behavioural progress during the school week, and parent afternoons to support how your child's placement is progressing.

You can contact Clifford Holroyde Parenting Liaison Officer at any time and arrange a meeting if you require so.

You can arrange to meet with your child's form tutor, subject teacher and any of Clifford Holroyde's SLT at any time during your child's placement.

When your child is approaching KS5 and his placement at Clifford Holroyde is coming to an end, a meeting will be arranged with our Engagement Programme Manager (Mr C Pover), the Head Teacher/ SENCO and Tutor who will support you with choosing an appropriate further educational provision for your child.

2. How will school staff support my child?

After analysing information from your child's previous school, EP advice and EHC documentation the Learning Support Assistants, Pastoral Staff and subject teachers will create an IEP to support your child's learning and or behavioural needs.

Appropriate targets are set for all pupils and are periodically monitored and reviewed to ensure you and your child is kept up to date with progress made.

The school SENCO, DSL and Parenting Liaison Officer will also continually liaise with you and help identify appropriate outside agency support that they feel may help support your child's education and wellbeing.

3. How will the curriculum be matched to my child's needs?

At Clifford Holroyde, we understand that all pupils have different learning styles and learn at their own pace.

On entry, all pupils complete entrance assessments in Maths, English and your child's reading, spelling and comprehension ages will be ascertained.

There are a maximum of ten pupils per class, who are assisted by a Learning Support Assistant as well as a subject teacher. Support packages in school include THRIVE interventions and catch up reading interventions, some pupils with additional funding receive 1-1 support from specific staff and intervention lessons.

The pace and challenge in all lessons support every pupil to achieve good outcomes and realise their true potential. All lessons are pupil focused where personalised learning is a major component.

Parent(s)/ carer(s) can also contact and arrange an additional meeting or telephone conversation with Clifford Holroyde' SENCO if you have any concerns about the progress of your child.

4. What support will there be for my child's overall wellbeing?

All pupils enrolled at Clifford Holroyde are also provided with taxi transport both to and from school.

Clifford Holroyde is a staff intensive environment where your child's wellbeing is of paramount importance, interventions include;

- Mentoring
- Rewards and Sanctions system
- Behaviour plans
- Celebration assemblies
- Outside agency support
- Lunch time/ after school clubs
- IEPs

There are also opportunities for pupils to share their views and opinions via the Pupil Voice and Pupil Council surveys which are fed back to all staff.

Clifford Holroyde is mindful of the need to safeguard the well-being of all its pupils and management of first aid arrangements will be undertaken in such a way as to ensure there is adequate training of staff, provision of first aid equipment and recording of first aid treatment.

Pupils requiring medication during the school day should bring their medication to the main office at the start of each school day. It will be safely locked away in the school medical safe and will only be administered by school staff qualified to do so. The school keeps a record of each occasion a student is given medication. Details of date, time and dose are recorded. This also applies to daily or emergency medication. Pupils taking medication on a care plan have their own log sheets. ADHD medication will only be administered by a member of SLT.

Break and lunch time clubs operate for pupils who are perceived to be vulnerable, who may be struggling with friendship groups or pupils who may need additional pastoral support in general.

Clifford Holroyde has a clear behaviour code, with rewards and sanctions, within the school which all staff and pupils are expected to follow. Pastoral Leaders provide individual support and guidance for

pupils who may be showing behaviour of concern in order to address the issues that may be causing the behaviour.

5. What specialist services and expertise are available at or accessed by the school?

At school all staff support pupils with special educational needs. The school also accesses specialist services when appropriate, including:

- The Educational Psychology Service
- Physiotherapy, Speech and Language Therapy Services
- Occupational Therapy Services
- Child and Adolescent Mental Health Services (CAMHS)
- Ethnic Minority and Traveller Achievement Service (EMTAS)
- Career connect.
- The Youth Offending Team (YOT)
- Targeted Youth Services
- Young Person Advisory Service (YPAS)
- Family Intervention Program (FIP)
- Early Help
- Special Educational Needs and Inclusion Support Service (SENISS)
- Listening Ear (Merseyside) – Butterflies
- Young Runaways
- Young Addaction
- NSPCC
- Parent Partnership
- Barnardo's
- ADHD Foundation
- Advances solutions
- Face to Face (SCOPE)
- CAMHS link worker
- School Health
- ADHD nurse
- Merseyside youth association (MYA)
- The Brook Sexual Health Clinic
- Shelter

- Fusion
- Education Welfare (EWO)
- Trauma nurse annual presentation over knife crime
- Mental Health First Aid
- Paediatrician

6. What training do staff supporting children and young people with SEND have?

Clifford Holroyde ensures that staff are trained to support pupils with a wide range of special educational needs. There is an on- going program of whole school training in teaching and supporting pupils including:

- ADHD
- ASD
- Attachment
- THRIVE
- Foetal Alcohol Syndrome (FAS)
- Speech and Language training
- Autism training
- Dyslexia
- Behaviour management
- Safeguarding
- First aid
- Multi agency working together training
- Mental Health First Aid
- Prevent
- Criminal exploitation
- P4C
- Team Teach

7. How will my child be included in activities outside the classroom including school trips?

Full participation in the curriculum and extra curricula activities and enrichment is expected for all pupils where possible and all pupils are encouraged to be fully involved in all areas of school life. For all pupil a full risk assessment is carried out in partnership with parents to ensure all aspects of health and safety are covered before a planned activity. School based pupils also have positive handling plans.

8. How accessible is the school?

Please refer to our school's Accessibility Plan.

9. How will the school support my child to join the school and how will the school support my child in transferring to the next stage of education?

Before a pupil is allocated a place at our school, our SENCO and DSL will collaboratively engage with the L.A. (Social Inclusion) and the referring school.

If required, a Team Around the Child meeting may be convened to help formulate an informed and appropriate plan for your child's future education. Pupils' parents, pupils, staff from the referring school, SEN officer and staff from Clifford Holroyde attend these meetings.

An admissions meeting is then scheduled at Clifford Holroyde with the view of both parent(s)/ carer(s) and your child familiarising themselves with our school. During your child's placement at Clifford Holroyde their behavioural and academic needs will be continuously assessed, and these assessments will be carried out via:

- Baseline assessments
- Clifford Holroyde academic assessment half termly
- THRIVE assessments
- Teacher assessments/ observations.
- EHC documentation with banding document
- SENISS outreach (if previously completed)
- Cognitive Abilities Test's (if previously completed)
- LASS Dyslexia screening assessments. (if previously completed)
- Education Psychology Service intervention

During a young person's placement in our school, communication between school and parent(s)/ carer(s) is paramount to ensure you are fully informed regarding your child's behavioural and academic progress.

Regular phone calls are conducted by each pupil's Learning Support Assistant updating you on how your child's school day has been. If you would like to gain additional information or any additional support, our Parent Liaison Officer/DSL is always available to talk to you and signpost you towards any outside agency support if required or to arrange a meeting with form tutors/ school SENCO/ SLT staff.

As your child approaches the final stages of their placement at Clifford Holroyde, you will be contacted by our Engagement Programme Manager who will schedule a transition strategy meeting to discuss your child's future education. We work collaboratively with the SEN officers who also attend the transition strategy meeting and support Clifford Holroyde with making an informed decision regarding your child's further educational provision.

10. How are the school's resources allocated and matched to a child's or young person's special needs?

Decisions on how to allocate resources are made according to the individual needs of the pupil. The SENCO deploys support staff to ensure that pupils benefit from specific interventions. Budget decisions are made in conjunction with school governors, business manager and the head teacher.

11. How is the decision made about what type and how much support my child receives?

All pupils who are allocated a place at Clifford Holroyde are supported and educated in a very staff intensive environment.

Each class consists of a maximum 10 pupils who are supported by an LSA in addition to the classroom teacher. Some classrooms with pupils who have 1 to 1 support will have a higher pupil staff ratio within.

Classes are arranged in accordance of academic ability and age range, however personalised learning is embedded throughout our school to ensure each pupil's individual needs are met in each lesson.

Pupils who are identified as requiring additional intervention will receive intervention on a withdrawal and in classroom basis.

Our Parent Liaison Officer/DSL will also liaise with parent(s)/ carer(s) throughout your child's placement at our school and will support and advise you on available outside agency support which may be appropriate for your child.

12. How are parents involved in the school? How can I be involved?

Parents are invited to their child's admissions meeting, parents afternoons, coffee morning, parental training sessions, ADHD clinics, celebration afternoons, leavers presentation, annual reviews and their final transition meetings during their child's placement at Clifford Holroyde. The school encourages a full involvement with the education and wellbeing of their child from all parents and carers.

Parents are encouraged to contact school any time if they have any queries or concerns about their child. Individual appointments at school and home visits are always facilitated if parents have any specific worries or concerns.

13. Who can I contact for further information?

Parents are encouraged to contact school and /or visit the school website for further information: www.clifford-holroyde.co.uk or Telephone 0151 228 9500

The Local Offer can be found on the www.liverpool.gov.uk website as part of the Family Services Directory.