

## Clifford Holroyde Specialist SEN College: Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for making the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under section 42B of the Education Act 1997.

### Pupil Entitlement

All pupils in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact:

Lisa Pover

Engagement Programme Manager/Career Lead

Tel: 0151 228 9500

Mobile: 07811 843928

Email: [lpover@cliffordholroyde.liverpool.sch.uk](mailto:lpover@cliffordholroyde.liverpool.sch.uk)

Our school Careers Adviser commissioned through Career Connect is:

Lisa Kirkham

Tel: 0151 600 7874

Mobile: 07792 737527

Email: [lisa.kirkham@careerconnect.org.uk](mailto:lisa.kirkham@careerconnect.org.uk)

### Opportunities for access

A number of events integrated into the school's careers and guidance plan will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year Group	Autumn Term	Spring Term	Summer Term
7	Access can be arranged as you require		
8	Access can be arranged as you require		
9	Access can be arranged as you require	Providers information Sharing/Careers Fair	Access can be arranged as you require
10	Providers information sharing	Careers Fair	Training Provider organised visits
11	Parent's Information Session / Providers information sharing	Transition events/ Careers Fair	Access can be arranged as you require

Please speak to our Careers Lead to identify the most suitable opportunity for you and they can arrange with yourself the best approach for the needs of the students at Clifford Holroyde Sen College.

### **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make where available, AV and other equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with students and send updates through to the Career Lead as when updated to be shared on displays and school social media areas.

### **Approval and review**

Approved: 06/09/19 Lisa Pover

Next review: July 2020 by Career Lead

Signed: Governor/Headteacher