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01 July 2019

Terry Sweeney
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Dear governors

Inspection of Clifford Holroyde Specialist Sen College

I am writing on behalf of Her Majesty's Chief Inspector of Education, Children's Services and Skills (HMCI) to confirm that Clifford Holroyde Specialist Sen College will be inspected, under section 8 of the Education Act 2005 (as amended). This short inspection will take place on 02 July 2019.

I will be leading the inspection and will be accompanied by one inspector.

Inspectors always seek to meet those responsible for governance during inspection. This includes governors of maintained schools, proprietors, academy trustees and members of the school's local board. I would like to meet the chair of the governing body and as many governors as possible during the inspection and invite all governors to be present at the final feedback meeting. I have spoken to the headteacher about making these arrangements. In addition, I want to invite those responsible for governance to contact me directly, either in person or by telephone, if there is anything about the school or the work of governors that you would like to discuss during the inspection.

As with the meetings between inspectors and pupils, parents and staff, any meetings with those responsible for governance will take place without the headteacher or senior staff present, except the final feedback meeting.

Privacy notice

During the inspection of your school, the inspectors will collect information about staff and children at the school by looking at school records, responses to the pupil survey and responses to the staff survey where appropriate, and observing the everyday life of the school. No names will be recorded but some of the information may make it possible to identify a particular individual. Ofsted uses this information to prepare its report and for the purposes set out in its privacy policy. Ofsted will not

publish any information that identifies an individual in the report but may name the headteacher and the chair of the appropriate authority.

More information is available in Ofsted privacy notice:
www.gov.uk/government/publications/ofsted-privacy-notice/schools-ofsted-privacy-notice#work-school.

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Yours sincerely

Mark Burgess

Ofsted Inspector